



PRESCHOOL CONTRACT for _____ *child's full name*

Preschool monthly tuition is due on or about the 20th-22nd of each month for the next month's care. The first payment is due by August 22nd, 2020. If you are starting after September 2020 your first tuition will be due on or about the 20th-22nd of the month before your child's start date. **A \$25.00 late fee will be assessed if payments are received after the 22nd of the month. CHILDCARE SERVICES WILL BE TERMINATED IF FEE PAYMENTS ARE IN ARREARS BEYOND 30 DAYS.** For New Families, it is agreed that my deposit will be deducted from my August payment.

Please indicate below how you would like to pay your bill:

- Please charge my monthly tuition to my Credit Card on file
- Please automatically deduct my monthly tuition from my Bank Account
- Please mail me my monthly bill

- Preschool hours are 9:00am-12:00pm
- Preschool Plus hours are 8:00am-5:00pm

***NEW Important Change: Only staff and enrolled children are permitted to enter the ECC. Because of this, drop off and pick up will take place outside of the building. Please arrive no later than 4:45pm each evening to allow time for our staff to collect your child and their belongings and walk them out to you.**

A \$25.00 late fee will be charged if you pick up any time after 5:00pm. An additional \$25 will be charged after 5:15pm and for each subsequent fifteen-minute period or part thereof that you are late picking up your child. You will be notified before a charge is made.

The Early Childcare Center (ECC) of the Siegel JCC reserves the right to terminate the child's enrollment if, after in depth discussion with parents/guardian, the center determines that such child's enrollment is not in the best interest of the child or the ECC. Tuition will be returned on a pro-rated basis.

Should the parent/guardian choose to withdraw from the ECC, a 60 day notice is required. The parent/guardian is liable for a 60 day payment from the date of notice.

- Preschool contracts run from September 1st thru June 4th
- Preschool Plus contracts run from September 1st thru August 27th

Any reduction or change in my child's regular schedule will be reported in writing at least thirty days in advance of said change. The minimum reduction allowed to any contract during the summer months will be two ½ days a week. Failure to provide the required 30 days notice will result in my being financially obligated for the period involved. I understand that no refund or adjustment will be given for any days missed, due to minor illness or JCC closings.

Please note: Missed days cannot be "banked" for future use.

The above child's participation in the preschool program may begin only upon receipt of the following (1) Registration and Fees; (2) Signed Contract; (3) Medical Form completed by Physician, (4) Child Information Form and (5) Policies Form (some of these you will receive in a separate email). I further understand that my account (membership, childcare fees, etc.) must be in good standing for the duration of these services in accordance with the policy of the JCC.

Signature of Parent(s)/Guardian(s)

Date