



**PRESCHOOL CONTRACT for \_\_\_\_\_ *child's full name***

Preschool monthly tuition is due on or about the 20<sup>th</sup>-22<sup>nd</sup> of each month for the next month's care. The first payment is due by August 22<sup>nd</sup>, 2025. If you are starting after September 2025 your first tuition will be due on or about the 20<sup>th</sup>-22<sup>nd</sup> of the month before your child's start date. **A \$25.00 late fee will be assessed if payments are received after the 22nd of the month. CHILDCARE SERVICES WILL BE TERMINATED IF FEE PAYMENTS ARE IN ARREARS BEYOND 30 DAYS.** For New Families, it is agreed that my deposit will be deducted from my August 2024 payment. This does not apply to Purchase of Care families.

*Please indicate below how you would like to pay your bill:*

- Please charge my monthly tuition to my Credit Card on file
- Please automatically deduct my monthly tuition from my Bank Account
- Please mail me my monthly bill

- **Preschool hours are:** 9:00am-12:00pm
- **Preschool Plus hours are:** 7:30am-4:30pm, 8:00am-5:00pm, 8:30am-5:30pm, 7:30am-5:30pm or 9:00am-3:00pm

**Important: Per your registration, you have chosen specific hours for your child to attend the ECC. These are your contracted hours, and you may not arrive before or after those times as we have scheduled our staff according to those registrations and need to maintain licensing ratios.**

A \$25.00 late fee will be charged if you pick up any time after your registered program hours. Late fees will begin the first minute after your expected pick-up time. An additional \$25 will be charged for each subsequent fifteen-minute period or part thereof that you are late picking up your child. You will be notified before a charge is made. POC families will be charged once authorized hours have been exhausted.

The Early Childcare Center (ECC) of the Siegel JCC reserves the right to terminate the child's enrollment if, after in depth discussion with parents/guardian, the center determines that such child's enrollment is not in the best interest of the child or the ECC. Tuition will be returned on a pro-rated basis.

Should the parent/guardian choose to withdraw from the ECC, a 30-day notice is required. The parent/guardian is liable for a 30-day payment from the date of notice. Should the Purchase of Care parent/guardian choose to withdraw, they must give 5 days' notice.

- Preschool contracts run from August 25<sup>th</sup> thru June 5<sup>th</sup> OR August 28<sup>th</sup> if selected
- Preschool Plus contracts run from August 25<sup>th</sup> thru August 28<sup>th</sup> OR June 5<sup>th</sup> for Pre-K if selected

Any reduction or change in my child's regular schedule will be reported in writing at least thirty days in advance of said change. The minimum reduction allowed to any contract during the summer months will be two ½ days a week. Failure to provide the required 30 days' notice will result in my being financially obligated for the period involved. I understand that no refund or adjustment will be given for any days missed, due to minor illness or JCC closings. **Please note: Missed days cannot be "banked" for future use.**

The above child's participation in the preschool program may begin only upon receipt of the following (1) Registration and Fees; (2) Signed Contract; (3) Medical Form completed by Physician, (4) Child Information Form and (5) Policies Form (some of these you will receive in a separate email). I further understand that my account (membership, childcare fees, etc.) must be in good standing for the duration of these services in accordance with the policy of the JCC.

\_\_\_\_\_  
Signature of Parent(s)/Guardian(s)

\_\_\_\_\_  
Date