



PRESCHOOL CONTRACT for _____ *child's full name*

Preschool monthly tuition is due on the 17th of each month for the next month's care. The first payment is due by August 17th, 2018 or by the 17th of the month prior to your child's start date. **A \$25.00 late fee will be assessed if payments are received after the 17th of the month. CHILDCARE SERVICES WILL BE TERMINATED IF FEE PAYMENTS ARE IN ARREARS BEYOND 30 DAYS.** For New Families, it is agreed that my deposit will be deducted from my August payment.

Please indicate below how you would like to pay your bill:

- Please charge my monthly tuition to my Credit Card on file
- Please automatically deduct my monthly tuition from my Bank Account
- Please mail me my monthly bill

- Preschool hours are 9am-12noon
- Preschool Plus hours are 7:15am-5:45pm
- Pre-K hours are 9am-3pm with options of before care starting at 7:15am and aftercare going until 5:45pm

A \$25.00 late fee will be charged for the first fifteen (15) minutes and for each subsequent fifteen minute period or part thereof that you are late picking up your child. You will be notified before a charge is made.

The Early Childcare Center (ECC) of the Siegel JCC reserves the right to terminate the child's enrollment if, after in depth discussion with parents/guardian, the center determines that such child's enrollment is not in the best interest of the child or the ECC. Tuition will be returned on a pro-rated basis.

Should the parent/guardian choose to withdraw from the ECC, a 60 day notice is required. The parent/guardian is liable for a 60 day payment from the date of notice.

- Preschool contracts run from September 4th to May 31
- Preschool Plus contracts run from September 1st thru August 31st.
- Pre-K runs from September 4 to June 28.

Camp is a separate registration and fee structure. Camp information is distributed in January 2019.

Any reduction or change in my child's regular schedule will be reported in writing at least thirty days in advance of said change. The minimum reduction allowed to any contract during the summer months will be two ½ days a week. Failure to provide the required 30 days notice will result in my being financially obligated for the period involved. I understand that no refund or adjustment will be given for any days missed, due to minor illness or JCC closings. ***Please note: Missed days cannot be "banked" for future use.***

The above child's participation in the preschool program may begin only upon receipt of the following (1) Registration and Fees; (2) Signed Contract; (3) Medical Form completed by Physician, (4) Child Information Form and (5) Policies Form. I further understand that my account (membership, childcare fees, etc.) must be in good standing for the duration of these services in accordance with the policy of the JCC.

To encourage community and participation here at the ECC, I requires that each family fulfill ten (10) Co-Op/Volunteer hours per contract year. Teachers will inform you of co-op hour opportunities in their classroom. Any unfulfilled hours will be billed to your account at the rate of \$25.00 for each unfulfilled hour at the end of your contract. Hours are to be recorded by the parent on the "Blank" Co-Op forms located at the ECC front desk and then returned for us to record.

Signature of Parent(s)/Guardian(s)

Date

Signature of Early Childhood Director

Date