



# POSITION DESCRIPTION

<b>POSITION TITLE:</b> Swim Coach	<b>DEPARTMENT:</b> Aquatics
<b>CLASSIFICATION:</b> Part-Time, Non-Exempt	<b>REPORTS TO:</b> Swim Team Coordinator
<p><b>DESCRIPTION SUMMARY:</b> Under supervision of the Swim Team Coordinator and Aquatics Coordinator, Swim Coaches provide direct leadership, instruction, and motivation for members of the Swim Team.</p>	
<p><b>ESSENTIAL RESPONSIBILITIES:</b></p> <p><i>Department: Aquatics</i></p> <ul style="list-style-type: none"> <li>– Teach swimming skills directly to at least one group of swimmers.</li> <li>– Arrive prepared to all sessions.</li> <li>– Maintain a positive and friendly environment with encouragement, goal-setting, and positive reinforcement.</li> <li>– Assist in swim meet organization and preparation.</li> <li>– Attend meets as needed.</li> <li>– Assist in supervising athletes at meets.</li> <li>– Attend team functions and meetings when necessary.</li> <li>– Provide excellent customer service and maintain positive communications between coaches and swim team parents as appropriate.</li> <li>– Ensure the safety of all participants.</li> <li>– Recognize and respond effectively in emergencies in accordance with facility emergency action plans.</li> <li>– Enforce all facility policies, rules, and regulations.</li> <li>– Complete all additional duties as assigned by supervisor.</li> </ul>	
<p><b>REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>– Experience coaching, coaching competitive swimming, and/or teaching swim lessons.</li> <li>– USA Coaching certifications and/or American Red Cross WSI certification preferred.</li> <li>– Certification in Lifeguarding/CPR/AED/First Aid through the American Red Cross or Ellis &amp; Associates preferred.</li> <li>– Thorough knowledge of stroke mechanics.</li> <li>– Ability to teach competitive swimming to a wide variety of age groups and skill levels.</li> <li>– Must be able to take initiative to solve problems and willing to seek assistance in solving problems.</li> <li>– Must be able to communicate effectively with children of all ages and their parents.</li> <li>– Must be able to work as a team and manage conflict situations.</li> </ul>	
<p>This position description is not intended to be all-inclusive, but is intended to be a generalized description of the primary job responsibilities and expectations. Management may change the job responsibilities and expectations based on business requirements.</p> <p>This position description is intended to comply with all known state and federal regulations and includes accommodation re-evaluations.</p>	